UNIVERSITÀ DI PARMA

PhD Course in Drug Sciences



Lecture 0 – XLII Cycle

11 November 2026

Welcome to the Ph.D. Course in Drug Sciences!

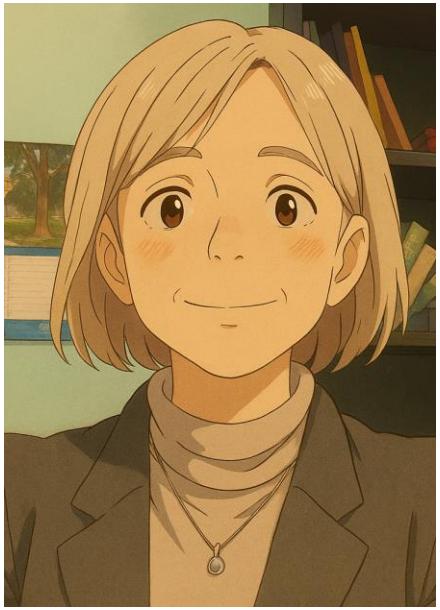
The managing team is here to make your journey as smooth as possible

D. Lombardini, Manager

F. Zimetti, Vice-Coordinator

F. Sonvico, Coordinator



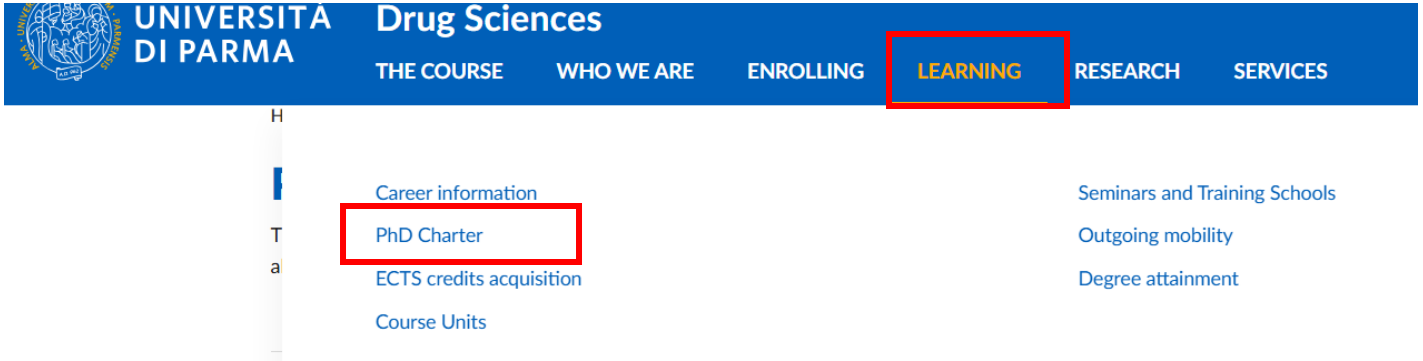


Statement of the Rights and Responsibilities of the Ph.D. students

PhD students have to agree and sign to a document that states all the obligations and rights connected to their position.

- Roles of PhD course actors
- Course organization (180 ECTS/3 years; 20 ECTS Educational)
- Secondments 3-18 months in a different **institution/company better abroad** (highly recommended: at least 6 months, 180 days)
- Teaching/tutoring activities (up to 40 h/yr of teaching; up to 80 h/yr of tutoring)
- Obligation to answer to OPIS and AlmaLaurea surveys
- Final exam and PhD achievement

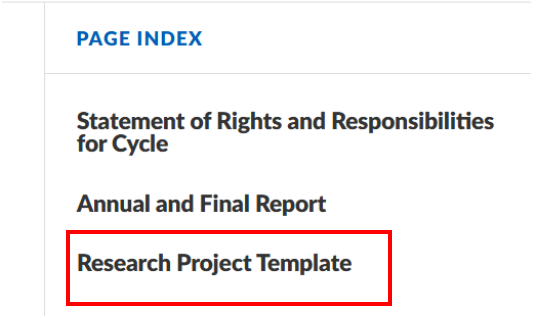
https://corsi.unipr.it/it/phd-farm/carta-del-dottorato



To begin - Research Project Template

At the beginning of the Course, Ph.D. students have to present to the **Coordinator** a written **Research Plan**, duly approved by their **Supervisors**.

https://corsi.unipr.it/sites/default/files/2026-10/Ph.D.%20research%20project%20template_XLII%20ciclo.pdf

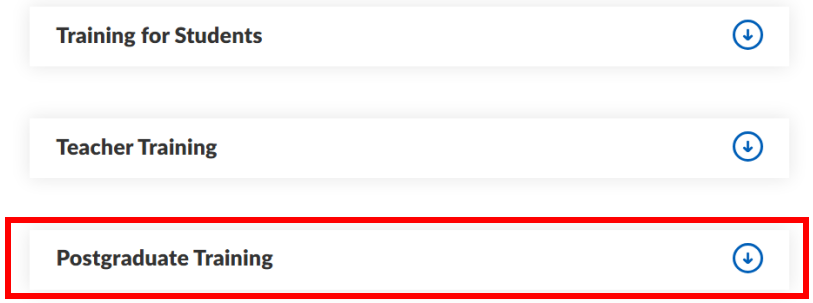


Ph.D. Course in Drug Sciences XLII Cycle
(November 1st, 2026 – October 31st, 2029)

- Research project Supervisor
- External tutor:
- Research project title
- State of the art
- Aim of the project
- Methods
- Planned activities
- Activities
- Expected results
- References

To begin - Health and Safety Training

https://www.unipr.it/en/formazione-sicurezza



COURSE ACCESS: Users may complete the course independently by accessing the link using their University login details. https://elly2026.formazione.unipr.it/

DEADLINE FOR COMPLETING THE COURSES: **before starting work**!!!

CERTIFICATES: These can be downloaded from your training record at the link https://www.idem.unipr.it/secure/curriculum_formativo.
If your training record is not accessible, please request the certificates by emailing formazione.sicurezza@unipr.it

Click on the following links for COURSE INFORMATION FOR SPECIFIC AREAS:

POSTGRADUATE PROGRAMMES IN THE HUMANITIES

POSTGRADUATE PROGRAMMES IN THE SCIENCES

1. BASIC TRAINING

General training (4 hours) – final test

Specific training – laboratory activities (12 hours) – final test

2. ADDITIONAL INFORMATION FOR SPECIFIC WORK ACTIVITIES

In addition to the basic training, users in scientific fields must, depending on the risks associated with their activities, complete the following modules (ask your supervisor):

- Ionising radiation – unsealed sources;
- Peroxides and peroxidisable compounds: how to prevent accidents associated with their reactivity;
- Reprotoxic substances.

Training on health and safety in the workplace will then be supplemented by additional classroom-based training to be held in the laboratory, **organised by the Head of Teaching and Research Activities in Laboratories**, which will also serve as a useful refresher.

Validity of previous certificates

- Certificates from previous courses are considered valid ONLY if they were issued by the University of Parma.

- In all other cases, no exemption from the safety training modules provided by UniPR will be granted.

- The certificate for “Module 1 – Basic Training” is valid indefinitely, while all other certificates are valid for 5 years from the date of completion indicated on the document.

To begin - Health Risk Assessment for all PhD students

In addition, for each student before starting his experimental work, the supervisor has to submit the:

SCHEDA DI DESTINAZIONE LAVORATIVA

List of chemicals, biologicals and other hazardous agents

You will receive in due time a clearance for your activity and summoning for annual medical checks.

Please refer to for complete and up-to-date information at

https://www.unipr.it/formazione-sicurezza

During your journey - the Esse3 Platform

The Esse3 platform will be used to:

- select your **study plan** to be approved from the Supervisor
- upload all your educational activities (courses and seminars, conferences, workshops…) for the recognition of academic credits.
- Obtain verbalization of your exams at the end of courses (qualification)

http://unipr.esse3.cineca.it/

During your journey -
Funds 10 % - PhD formation activities

Each Ph.D student has a three-years budget (about 5000 €)

To be spent for activities such as:

- Software licenses;
- Travelling expenses for training/research activities;
- Registration to conferences and workshops;
- Registration to Schools and courses;
- Publishing fees (including translation/revision);
- Co-tutorial fees at other Universities
- Expenses for database/subscriptions and other bibliographic resources.

During your journey - Report your research outputs and public engagement activities

Institutional **R**esearch **I**nformation **S**ystem - University of Parma

integrated research data archive

https://air.unipr.it

- Access with your UNIPR credentials
- Choose the type of product
- Insert information about authors
- Attach files (abstract, abs book, front page, posters, announcements, etc…)

Please refer to Prof. Andrea Sartori (andrea.sartori@unipr.it) for further assistance.

During your journey - PhDs Student Mobility

- funding for the mobility of doctoral students is ensured to the extent of 50% of the amount of the scholarship itself (gross of the INPS withholding tax payable by the recipient)

- Stays must be part of the research activities of the PhD course and must be approved by the Course Coordinator or, for periods longer than 6 months, also be approved by the Board of teachers. For the maximum period abroad see: https://www.unipr.it/sites/default/files/2022-12/art%208.%20BORSE%20E%20CONTRIBUTI.pdf

- Before departure, the doctoral student must submit to the Doctoral Office the ***"Authorization Request Form"***, filled in all parts and duly signed by the *doctoral student, the Director of the Department and the Course Coordinator;* the ***"letter of acceptance"*** of the host structure. An ***"agreement"*** only if required by the host structure.

- At the end of the stay, the doctoral student must submit to the doctoral office a ***"Final Report"*** with details of the period and description of the activity carried out, completed on the letterhead of the host establishment and countersigned by the foreign supervisor or tutor.

PhDs Student Mobility | Università degli studi di Parma

During your journey - Annual and Final reports

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Statement of Rights and Responsibilities for Cycle

Annual and Final Report

Research Project Template

- At the end of each year of the programme, PhD students are required to complete the Annual Report, in which they must detail all the activities carried out during the academic year (courses, seminars, research activities, workhops…)

- PhD students enrolled in their third year must also complete the Final Report, which must contain a comprehensive summary of the activities carried out over the three-year period.

- Both documents are essential for progression to the next year and for admission to the final examination.

- Documents to be uploaded on Esse3

Carta del dottorato | SCIENZE DEL FARMACO | Università di Parma

Express your opinion through the PhD focused Questionnaire

PhD students at the end of each academic year have to answer to a questionnaire online (OPIS_DOTTORANDI) about their satisfaction concerning their PhD Course accessing to **ESSE3** with their university credentials.

For PhD candidates before the final exam is mandatory to answer to the AlmaLaurea before submitting on ESSE3 the request of admission to the Final Exam.

Election of the PhD students representative at the Teachers Board

PhD students have their representative

at the Teachers Board and

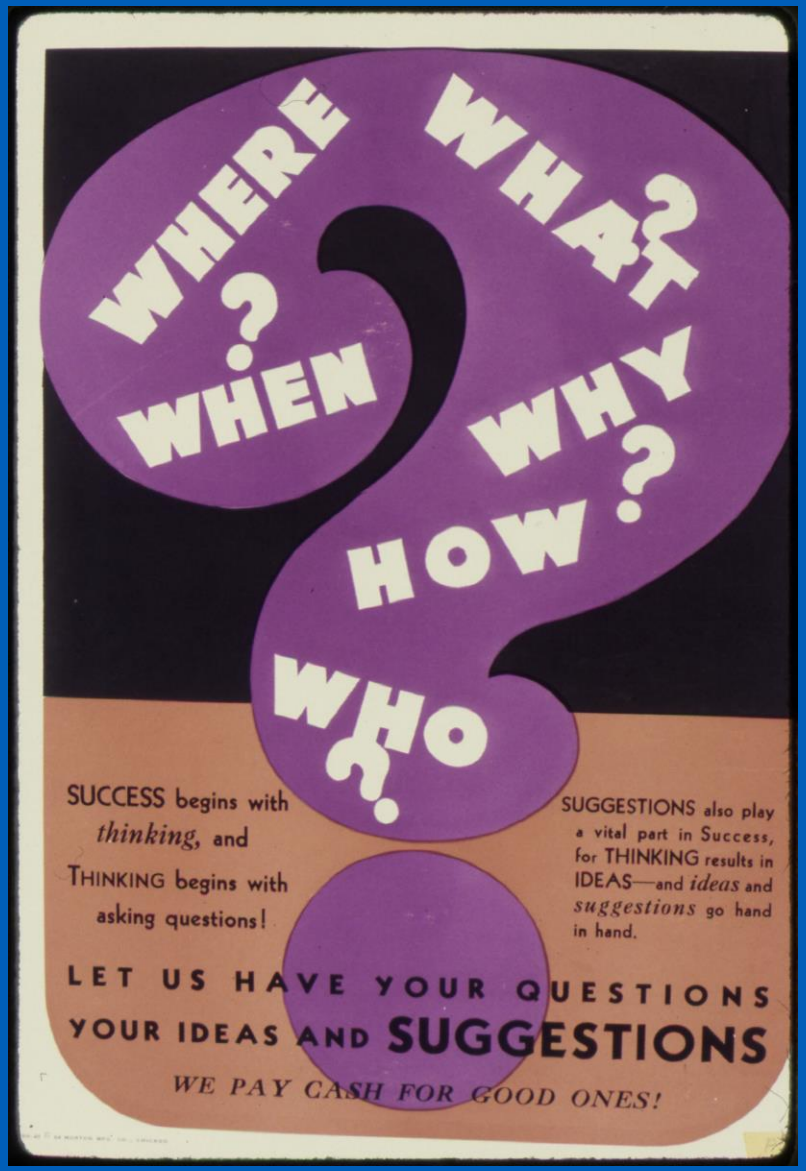
at the Department Council

Elect among your fellow students the

one that will make your opinion

count at the assemblies!





Success begins with thinking and thinking begins asking…

Questions!!!

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