Clarifications on the issuance of post-graduation documents

Information page for graduates

Preliminary notes

- The payment of the EUR 16 fee (T-CTIT - TASSA CONSEGUIMENTO TITOLO) is required only for admission to the graduation session**. It does not entail the automatic issuance of any certificates or other documents.**
- **The degree parchment** (*pergamena di laurea*) **is optional**. If requested, students must select the option during the graduation application and pay the EUR 16 fee (3100 - COSTO DIPLOMI O PERGAMENE CDS).
- **The degree parchment is issued in Italian only, is not intended for use abroad,** and is printed and delivered approximately 4 to 5 months after the graduation date.

Post-graduation

Obtaining a degree does not automatically result in the issuance of a certificate or other documentation by the Student Office – Segreteria Studenti (segreteria.scienzealimenti@unipr.it)

Graduates should be aware that the required documentation may vary depending on the institution or organization requesting it.

Type of institution and usually required documentation

Institution / organization	Required document	Where to obtain it / whom to contact	Notes
Italian public institutions or public service providers (excluding Police Headquarters)	Self-certification	Esse3 reserved area	Further information: Self-certifications and Certificates
Private Italian institutions or companies	Official certificate	Submit Form A13 to the Student Office	Stamp duty is generally required. Possible exemptions are listed on the relevant University webpage.
Foreign institutions or organizations	Documents in English: Diploma Supplement and/or certificates in English	Submit Form A13 to the Student Office	Certificates: stamp duty is required. Diploma Supplement: stamp duty is not required. Certificates in English may be issued by the Student Office.

Documents in English and/or bilingual (Italian and English)

Diploma Supplement: can be requested by submitting Form A13 to the Student Office. No stamp duty is required.

Certificates in English: The Student Office (segreteria.scienzealimenti@unipr.it) can issue certificates in English. In Form A13, the available options are "Degree" (*Laurea*) and "Degree with transcript" (*Laurea con piano*).

Important note for use abroad: students should check in advance which document is required by the foreign institution or organization, as requirements may vary.