**Annex 3. Guide to registration on Alma Laurea website**

Registration on Alma Laurea website and the completion of the relevant questionnaire (**available only in Italian**), are mandatory for all students enrolled in degree programs and doctorates, in order to be able to submit the online application for the title on the ESSE3 system. If a student will not have done the above, at the time of submitting the application for graduation, a block screen will be shown, indicating that the Alma Laurea questionnaire has not been completed.

Access to Alma Laurea takes place after logging into ESSE3 with your University credentials and choosing the ***Laurea/Esame Finale -> Registrati/accedi ad AlmaLaurea***. It is also possible to log in directly from the graduation notice board, accessible from the menu item ***Laurea/Esame Finale -> Conseguimento Titolo***, by clicking on ***Registrati/accedi ad AlmaLaurea***

At the end of the registration, the student will be issued with the Alma Laurea credentials which will be used exclusively to access Alma Laurea directly from the Alma Laurea website (https://www.almalaurea.it/); it will always be possible to access Alma Laurea starting from ESSE3, through the two links indicated above, which is more convenient since, using this step, the login will take place without having to type in other credentials. Even students who in the past (for previous career or otherwise) have already registered directly on the Alma Laurea site and who therefore already have Alma Laurea credentials, must register starting from ESSE3 to integrate the old credentials with those of ESSE3.